

Green tip of the Week for October 15, 2007: Use technology to reduce your agency's vehicle miles traveled.

Related Greening Government goal: 25% volumetric reduction in petroleum consumption by 2012.

Rather than organize or attend a meeting that requires travel by car, think about a telephone or web conference offered through Qwest Communications, or a video conference at one of the state's conferencing sites.

Telephone and web conference

The Colorado Department of Personnel and Administration (DPA) Division of Information Technologies (DoIT) <http://www.colorado.gov/dpa/doit/> provides state agencies and institutions of higher education with telecommunications support through a preferred service provider, Qwest Communications. The Qwest Reservationless Conferencing services are convenient and easy to use.

Whether your meeting is across town or across the state, meeting by telephone is a great way to communicate. The Qwest service also allows meeting organizers to post documents on a web site for meeting attendees to view, approve, or edit while on the telephone conference.

Visit Qwest's web site for more details:

<http://conferencing.qwest.com/audioservices/resless.asp>

Video conference

If you prefer a face-to-face meeting, but want to save gas and time, consider one of the 100 or so video conferencing sites available around the state. DPA's Division of Central Services maintains a list of these sites, most of which are available for use by state employees. The list of sites is available on the web at: <http://www.colorado.gov/dpa/dcs/fleet/docs/green/videosite.pdf>

The list contains the name of a contact person, who can reserve the site for you.

Tracking our progress

When you do choose a virtual rather than in-person meeting, we want to know about it. Please help us to track our progress to reduce vehicle miles traveled. Use this web site to log the number of vehicle miles avoided.

<https://ids-online.colorado.gov/sntp/TeleconferenceStatistics/TeleconferenceStatEntry.aspx>

For additional information on these services, please contact Rick Malinowski at DPA 303-866-5349 or rick.malinowski@state.co.us.